



**Charles R. Drew University of Medicine and Science**  
"A Private University with a Public Mission"

**Deferral of Matriculation Policy**

**POLICY:** 318.8b

**Supersedes:** N/A

**Issuing Officer:** Dean, College of Medicine  
**Responsible Office:** Office of Medical Education  
**Effective Date:** 5/21/24  
**Pending Revise / Review Date:** 5/21/27

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**I. PURPOSE:**

*The Liaison Committee on Medical Education (LCME) has established standards regarding the requirement of the faculty of a medical school establish to criteria for student selection and develop and implement effective policies and procedures regarding, and make decisions about, medical student application, selection, admission, assessment, promotion, graduation, and any disciplinary action. The medical school makes available to all interested parties its criteria, standards, policies, and procedures regarding these matters. (LCME Element 10.3)*

**II. POLICY STATEMENT:**

*Deferrals of matriculation to Charles R. Drew University of Medicine and Science (CDU) College of Medicine (COM) MD Program are not automatically granted and are subject to approval on a case-by-case basis. The deferral is only valid for one year and must matriculate with the next cohort. This is non-negotiable.*

**III. POLICY:**

*Deferments are typically considered for reasons that enhance the student's medical education and training or for fulfilling military obligations. This may include participation in service programs or activities geared towards preparing for a career in medicine.*

*Applicants seeking a deferment must provide comprehensive documentation. If deferring for medical reasons, documentation from their physician detailing the nature of the illness, expected recovery timeline, and the ability to matriculate one year later will be required. Additionally, a "fitness for matriculation" letter from the physician is required before the applicant can begin their studies.*

*An accepted applicant may apply for a one-year deferment of matriculation. The request for deferred admission must be submitted in writing to the Associate Dean for Admissions and Student Affairs by May 1 of the applicant's matriculation year. All requests for deferment will be thoroughly reviewed by the Associate Dean for Admissions and Student Affairs.*

*An applicant with deferred admission must reaffirm their intent to matriculate in July of the following year by sending a written letter to the Associate Dean for admissions on or before January 31. All conditions outlined in the applicant's original acceptance letter must be met, and all personal information previously provided to the College of Medicine must remain accurate. Additionally, the applicant must consent to undergo another background check. Failure to communicate their intent to matriculate by January 31 may result in the rescission of their acceptance.*

*Requests for another year will be considered individually. You must submit a new AMCAS application for the following year's entering class no later than November 15. You must retake MCAT if more than 4 years and retake prerequisites if more than 10 years from time the course was taken.*

*You are expected to contact the College of Medicine Admissions Office to update your name change, mailing address, e-mail address and telephone contact number.*

#### **IV. APPLICABILITY:**

*The faculty, students, and staff of the CDU COM are responsible for knowing this policy and its procedures.*

#### **V. DEFINITIONS:**

*Educational Policy and Curriculum Committee (EPCC) is the committee charged to represent the faculty to oversee the medical education program as a whole and has responsibility for the overall design, management, integration, evaluation, and enhancement of a coherent and coordinated medical curriculum.*

#### **VI. RELATED POLICIES:**

*Academic Status: Deficiencies, Remediation, Academic Warning, Probation, Dismissal, and Appeal Policy*

#### **VII. RELATED LINKS:**

*LCME Standards, Publications, & Notification [Forms](#)*

### VIII. POLICY HISTORY:

Review Dates:	Change Description:
5/21/24	New Policy. Approved by the EPCC on 5/21/24
10/3/24	Policy reviewed by CDU Policy Committee – no conflict with university policies.