



Charles R. Drew University of Medicine and Science
"A Private University with a Public Mission"

Time Off Prior to Subject Exam Policy

POLICY: # 319.A

Supersedes: N/A

Issuing Officer: Dean, College of Medicine
Responsible Office: Office of Medical Education
Effective EPCC Date: 5/13/25
Effective University Date: 5/28/2025
Next Review Date: 5/13/28

I. PURPOSE:

The Liaison Committee on Medical Education (LCME) has established standards regarding the requirement of medical schools to ensure that the medical curriculum includes comparable educational experiences and equivalent methods of assessment across all locations within a given course and clerkship to ensure that all medical students achieve the same medical education program objectives. (Element 8.7)

II. POLICY STATEMENT:

Charles R. Drew University of Medicine and Science (CDU) College of Medicine (COM) MD Program ensures that time off provided prior to the NBME subject exam is the same for all clerkships at all clinical sites.

III. POLICY:

Students will be assigned no required clinical or educational responsibilities the Thursday prior to the NBME subject exam. Clerkships are strongly encouraged to allocate dedicated study time within the clerkship schedule. This policy does not apply to clerkships that do not have NBME subject exams.

IV. APPLICABILITY:

The faculty, students, and staff of the CDU COM are responsible for knowing this policy and its procedures.

V. DEFINITIONS:

Educational Policy and Curriculum Committee (EPCC) is the committee charged to represent the faculty to oversee the medical education program as a whole and has responsibility for the overall design, management, integration, evaluation, and enhancement of a coherent and coordinated medical curriculum.

VI. RELATED POLICIES:

No related policies

VII. RELATED LINKS:

LCME Standards, Publications, & Notification [Forms](#)

VIII. POLICY HISTORY:

Review Dates:	Change Description:
5/13/25	New policy reviewed and approved by the COM Educational Policy and Curriculum Committee on 5/13/25.