



*Office of the Dean
College of Medicine*

Date: May 1, 2025

To: All COM Faculty

From: Deborah Prothrow-Stith, MD, Dean COM

Ron Edelstein, EdD, Senior Associate Dean and Faculty Accreditation Lead to the LCME

This month, we kick-off the clerkship phase of the MD curriculum for our inaugural class, and we prepare the close-out of the 2025-2026 academic year with the spring full faculty meeting on Wednesday May 21st beginning with departmental meetings at 5:00 pm in the Cobb Building at the CDU campus.

This past academic year was exciting and filled with growth. We have brought on 200 new faculty, most are clinical. We received 6422 applications for our 3rd class. The building for our medical school is well underway with a planned opening in May 2026. We have expanded our clinical partners and on May 5th our inaugural class of 60 students will begin clerkships in 20 hospitals and clinics. We accepted our second class of 60 students in July 2024. We added a new residency program in Physical Medicine and Rehabilitation. With residents and fellows starting in June, our third class of medical students starting on July 7th and their White Coat Ceremony on July 12th, there is more busy-ness to come.

And the list continues! We hosted the LCME provisional accreditation visit on January 12 -14, 2025, which based on the survey team's report seemed to go very well. While we await the LCME's decision after their meeting in late June, we have already started planning for the full accreditation visit in two years – the highest bar yet.

COM Office of Academic Affairs

Led by Senior Associate Dean Ron Edelstein, EdD, the [Office of Academic Affairs](#) has several resources on the CDU website including a departmental registry, dossier checklists, work plan templates, and shared governance documents, such as FEB bylaws. Please review the website carefully, so you know your benefits, rights and responsibilities as faculty.

At the upcoming, in-person, semi-annual full faculty meeting we will provide updates, distribute white coats and other CDU swag, and continue the COM strategic planning efforts.

Appointments and Promotions:

The process of appointment to the faculty starts with nomination by the department chair and a review by the COM Appointment and Promotions Committee. Jackie Beaupre, Director of Faculty Affairs, can assist you with your academic dossier, update CV and faculty work plan. Once appointed, an annual review and approval of your faculty workplan with your department chair is a CDU requirement and is utilized for advancement and promotion.

<https://www.cdrewu.edu/office-of-faculty-affairs/>

Benefits to Faculty:

All faculty are eligible to receive:

- COM long white coat
- COM swag distributed at the semi-annual full faculty meetings
- Full voting privileges in COM matters of shared governance
- Free CME as provided by COM CME offerings described below
- Faculty development as described below
- Library Access with in-person and electronic access to the extensive CDU library and electronic information resources, including access to:
 - Over 200,000 electronic books
 - Over 13,000 electronic journals
 - 43 databases, including UpToDate, and Covidence
 - Over 5000 Films on Demand
 - No-cost installation of Endnote and SPSS/1 license per faculty member
 - Free research consultations with librarians
 - Access to interlibrary loans (if we do not subscribe to a journal title - at no cost)
 - No-cost printing of scientific posters
- Notifications on available positions on committees in order to participate in faculty governance
- You will receive a CDU email account upon onboarding, to access these resources.

Faculty Development Offerings:

CDU has an outstanding program of faculty development and continuing professional development for clinical teaching, continuing medical education, and research skills including:

1. Continuing Medical Education (CME)/Continuing Professional Development:

Charles R. Drew University is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide CME for physicians. Visit the [CME website](#).

The *Friday Noon Lecture Series* provides an update on medicine, science, policy, and health care issues related to the CDU mission. The series is now being livestreamed via Zoom Meetings and the Health Science Library posts presentations at <http://cdrewu.libguides.com/c.php?g=62898&p=4649372>. Further, presentation recordings are available for viewing here: <https://www.cdrewu.edu/COM/CME/Resources>.

The CME office has joint accredited sessions that include MLK-OPC with primary care, tumor board, journal club; Rancho Los Amigos National Rehabilitation Center with monthly Grand Rounds; and the Martin Luther King, Jr. Community Hospital with monthly Grand Rounds.

2. Quarterly Faculty Development sessions at Martin Luther King, Jr. Outpatient Center (MLKOPC).

Notices will be provided by MLKOPC.

3. Faculty Research Support and Training:

- a. Research support and training are available through the Office of the Vice Provost of Research (www.cdrewu.edu/research), Urban Health Institute (UHI) and the Clinical Translation Science Institute (CTSI) with UCLA.

4. Education/Curriculum Support and Training:

Faculty workshops for curriculum development and evaluation methodology is sponsored by our CDU COM Educational Policy and Curriculum Committee, our simulation center, and our Graduate Medical Education Office. The GME office also offers training for residents as teachers of peers and medical students. Notices will be provided by the respective offices.

COM Departments:

COLLEGE OF MEDICINE DEPARTMENTAL DASHBOARD through APRIL 2025						
Department Chair	Total Faculty 2022-23	Total Faculty 2023-24	Total Faculty 2024-25	#Active Grants	Annual Grant Amount (in Millions)	Teaching Activity
BIOMEDICAL SCIENCE EDUCATION Chair – Victor Chaban, PhD	5	16	31	0		UME (MD) PROGRAM
FAMILY MEDICINE Chair - Lisa Barkley, MD	43	44	57	5	\$1.5*	UME (MEP) RESIDENTS
INTERNAL MEDICINE Chair - Theodore Friedman, MD, PhD	93	119	160	52	\$26.9*	UME (MEP) RESIDENT FELLOWS
OB-GYN Chair - Dotun Ogunyemi, MD		13	19			FM RESIDENTS
PEDIATRICS Chair – LaShonda Spencer, MD	15	17	30	9	\$1.8*	FM RESIDENTS
PHYSICAL MEDICINE & REHABILITATION Chair - Agnes Wallbom, MD		1	18			RESIDENTS - 2025
PREVENTIVE AND SOCIAL MEDICINE Chair - Lola Ogunyemi, PhD; Vice Chair - Anna Lucas-Varnado, MEd	17	15	19			PA STUDENTS FM RESIDENTS
PSYCHIATRY - Chair - Denese Shervington, MD MPH	44	53	57	5	\$1.9*	PA STUDENTS UME (MEP) RESIDENTS FELLOWS
SURGERY: Chair - Eleby R. Washington, MD; Vice Chair - Daryl Willoughby, MD	60	68	71			UME (MEP) RESIDENTS - 2026
TOTAL	277	346	462	71	\$32.0*	

* Estimate based on AY2024-25

Important Policies: As faculty you are responsible for knowing CDU and COM policies and where to find them if you need a situation arises.

Access to all [COM policies](#)

- CDU Faculty Handbook
- Faculty Appointment and Promotion Criteria and Definitions
 - Faculty Appointments Approval Process
 - Criteria for Review – the Dossier
 - Procedures for Promotion
 - Annual Faculty Activity Plan and Evaluation
- COM Educational Conflict of Interest Policy
- CDU Conflict of Interest Policy
- CDU Affirmative Action Policy
- CDU Non-Discrimination and Harassment in Employment Policy
- COM Student Mistreatment and Learning Environment Policy

Shared Governance and the Faculty Executive Board (FEB)

The COM Faculty Executive Board (FEB) has monthly meetings and semi-annual full faculty meetings to discuss and present updates of ongoing academic activity on campus. Members of the FEB are elected by the entire COM faculty and are appointed to COM committees which include:

- Faculty Appointments and Promotions
- Education Policy and Curriculum Committee
- Admissions Committee
- Medical Student Evaluation and Promotions

In addition, four FEB members are elected to represent COM on the CDU Academic Senate, along with four faculty from each of the other two schools.

Curriculum Highlights

- The Education Policy Curriculum Committee (EPCC) has fully developed the pre-clinical and clinical curriculum phases
- The EPCC will conduct its review of the pre-clerkship phase of the curriculum in June 2025 utilizing student feedback, student performance data and peer review
- Access [curricular materials](#) including the medical education program objectives

Thank you for your work and for being a part of the CDU family. Your attention to these important matters is encouraged. Please contact us if you have questions or need assistance with anything. Thank you for being a part of the CDU family.

Sincerely,

Deborah Prothrow-Stith, MD

14th Dean, CDU College of Medicine and Founding Dean CDU MD Program

Ron Edelstein, EdD

Senior Associate Dean for Academic Affairs