EMERITUS PROFESSOR POLICY

CHARLES R. DREW UNIVERSITY OF MEDICINE AND SCIENCE

Effective Date: February 16, 2022

Policy Statement:

The designation of Emeritus is an academic title, which may be conferred on faculty members on or after retirement/resignation or in contemplation of retirement/resignation to be effective on the separation date. This designation is not automatic, but rather indicates extraordinary or long and faithful service to the university as a faculty member or faculty administrator.

This title is ultimately conferred on the faculty member or faculty administrator by the board of trustees and president of the university based on the recommendations of the applicable dean and the provost after peer review by the appointments and promotions committees of the applicable college/school and academic senate and the academic affairs committee of the board of trustees. The title once granted will follow the last regular academic title that the individual has received, e.g., Professor of Medicine, Emeritus.

Eligibility Criteria:

1. Retired or resigned faculty member or faculty administrator in good standing at the time of separation from the university.

2. Ten or more years of continuous exemplary service to the university.

3. Associate or full professor rank or senior academic leadership designation.

Responsible Officers and Committees:

1. Dean and College/School appointments and promotions committee.

2. Provost and Academic Senate appointments and promotions committee.

3. President and Board of Trustees academic affairs committee.
Process for Designation of Emeritus Title:

1. Faculty candidates for emeritus status must be nominated in writing by an academic officer of the university, such as their department chair or program director, a dean or the provost. The nominator should describe the nominee’s contributions to CDU.

2. Nominees must provide a current curriculum vitae.

3. Candidates for emeritus designation will undergo peer review by the appointments and promotions committees of the applicable college/school and academic senate. The chair of each committee must acknowledge the recommendation of their corresponding peer review committee in writing with a supporting rationale, either to accept without reservation, accept with reservation, or reject the emeritus nomination.

4. The applicable dean of the university will submit their own recommendation in writing with a supporting rationale; they must acknowledge the recommendation of their corresponding peer review committee and may accept without reservation, accept with reservation, or reject the recommendation of their corresponding peer review committee.

5. The academic affairs committee of the board of trustees may simply concur with prior consistently favorable recommendations (accept without reservation) without further commentary. However, if prior recommendations are not favorable or not consistent, the academic affairs committee must provide a rationale for its own recommendation via the chair, either to accept without reservation, accept with reservation, or reject the emeritus nomination.

6. The candidate dossier and evaluation materials will be forwarded to the president of the university and full board of the trustees for final review and approval. The board of trustees may only accept or reject an emeritus nomination. They may simply concur with prior consistently favorable recommendations (accept without reservation) without further commentary. However, if prior recommendations are not favorable or not consistent, the board of trustees must provide a rationale for its final decision.
7. The final decision by the board of trustees on an emeritus nomination will be acknowledged in a written communication from the president of the university to the faculty candidate.

**Emeritus Benefits and Obligations:**

1. An emeritus faculty member or faculty administrator will have the same rights and privileges as accorded to active faculty members at Charles R. Drew University, including voting membership in faculty governing bodies and the possibility of compensation or remuneration by the university if recalled into active service.

2. An emeritus faculty member or faculty administrator will self-identify as emeritus in any professional activity that pertains to the university or representation of the university or in the use of any of its resources or facilities.

**Eleby R. Washington III, M.D., P.C.**  
**Professor and Chair of Surgery**  
**Chair, Academic Senate Appointments & Promotions Committee**