Tuition and Fees Policy

Tuition
Tuition is the charge for instruction and general services of the College of Science and Health. The Board of Trustees sets the tuition rates and reserves the right to modify published tuition rates and the regulations governing refunds without advance notice.

2009-2010 Tuition Rates
AS Degree Programs - $375 a unit
Professional Certificate Programs
Lower Division - $375 a unit
Upper Division - $468 a unit
BS degree Programs - $468 a unit
Graduate Degree Programs - $750 a unit

Fees
Application Fee: $35 (MPH program $45)

Confirmation Deposit: Upon acceptance for admission, a confirmation deposit of $250 is required. The deposit will be forfeited should enrollment not occur. The confirmation deposit will be credited toward the student’s account balance during the first semester of enrollment.

Student Activity Fee: The student activity fee is required of all students. The fee is established by the College of Science and Health for the support of student organizations and activities.

Late Registration Fee: A fee of $50 is charged if the student does not register by the first day of the term. Students may not register after the add/drop period.

Non-Sufficient Funds (NSF) Fee: The fee for a returned check is $25 for the first and $35 for the second infraction. After a second returned check your check writing privileges will be suspended.

Billing
Tuition and fees will be calculated during registration and billing statements will be mailed to the student and available via www.myCDU.cdrewu.edu immediately. Payments must be received by the due dates indicated to avoid a $50 late fee.

Payment of Student Account
Payment of tuition and fees is the responsibility of the student. Students must be prepared to pay in full or make payment arrangements for all tuition and fees at the time of registration. Students have two payment options: (1) pay total tuition and fees in full per term or (2) sign-up for a CDU Payment Plan. Irregardless of financial aid status, students are obligated to choose one of the payment options. Accounts may later be adjusted and re-billed based on changes in class schedules and financial aid awards.
If payment or payment arrangements have not been made by the first official day of class, the student’s registration is subject to cancellation.

**REFUND POLICY**
Before withdrawing, a student should inquire about the CDU refund policy. If students withdraw during the semester, they may be eligible to have their charges for tuition, fees, prorated based on the length of time they attended CDU according to our institutional refund policy.

Tuition refunds are based on total tuition charges, not on amount paid. This policy is reviewed annually and subject to change.

Students who have executed the required withdrawal forms will receive credit for tuition refunds at the following rates:

**Tuition Refund Policy**
100 percent first two weeks of classes
80 percent Week three of classes
70 percent Week four of classes
60 percent Week five of classes
50 percent Week six of classes
40 percent Week seven of classes
No refunds authorized after the seventh week

**Withdrawal Implications for Recipients of Financial Aid**

**During the Add/Drop Period**
During the University's published add/drop period, students who withdraw or reduce their enrollment may be eligible for a 100% refund of tuition for classes dropped. A financial aid recipient must immediately notify the Office of Financial Aid in writing when he or she withdraws from one or more classes during the add/drop period if the student's remaining enrollment differs from the enrollment plans upon which the student's financial aid eligibility was determined. The same applies if one or more classes are cancelled.

The Office of Financial Aid will review the student's new enrollment and, if appropriate, revise the student's eligibility based on the new enrollment status. If a financial aid recipient withdraws from all classes or to less than half-time status during the add/drop period, all financial aid awards must be returned to their respective programs. If the student was given financial aid funds for other expenses, he or she will be expected to return those funds to the university.

**After the Drop/Add Period**
Students who are recipients of Title IV federal financial aid are also covered by federal policies. Title IV federal financial aid is awarded to a student under the assumption that the student will attend for the entire period for which the assistance is awarded and thereby "earn" the award. When a student ceases academic attendance prior to the end of that period, the student may no longer be eligible for the full amount of federal funds that the student was originally scheduled to receive.
The federal policy requires the return of "uneearned" Title IV federal financial aid to the U.S. Treasury if recipients withdraw from all classes on or before the 60% point in the term based on the student's last date of attendance, even if the student is not entitled to a refund of tuition.

A student is required to immediately notify the Registrar and the Office of Financial Aid when he or she stops attending classes. If the student fails to notify either office, it is possible that the 50% point in the term will be used to determine the student's last date of attendance, in accordance with federal regulations. If a student withdraws from all -classes, the Office of Financial Aid will determine whether that student's period of attendance resulted in the earning of all of the federal financial aid that was originally awarded. If it is determined that not all of the scheduled federal aid has in fact been earned, then the Office of Financial Aid will calculate the amount to be returned to the federal financial aid programs. The CDU Finance Office will bill the student on his or her university account for the amount returned. It is the student's responsibility to contact the Finance Office about settling the bill.

**Additional Responsibilities of Students Who Withdraw**

Any time a student withdraws from one or more courses, the student should consider the potential effect on his or her satisfactory academic progress (SAP) status. See [Satisfactory Academic Process](#) for more information about SAP requirements. Whenever a student's enrollment changes to less than half time or the student withdraws completely, or if a student takes a leave of absence, he or she must notify the lender or holder of any loans. Student borrowers of federal loans must also satisfy exit loan counseling requirements.

**Leave of Absence**

Financial aid recipients considering a leave of absence should be aware of the financial aid implications. Although obtaining an approved Leave of Absence from their programs does allow students to re-enroll in the university without formal re-admission, it does not allow them to defer their loan repayment. The university reports student enrollment to the National Student Clearinghouse throughout the academic year. Lenders subsequently query this database to determine if a student has maintained continuous half-time or greater enrollment.

If students are on a leave of absence from the university, their lender will move their loan from an "in-school" to a grace or repayment status as required. While they are on their leave of absence, they may be able to postpone repayment by obtaining a deferment or forbearance from their lenders as a result of unemployment or economic hardship. Students should contact their lenders for more information on repaying their loans. Once they’re-enroll at a half-time or greater basis, they may be able to request deferment for "in-school" status.

**RETURN TO TITLE IV POLICY (R2T4)**

**Repayment of Unearned Federal Financial Aid**

If students receive federal aid, CDU uses the formula mandated by the U.S. Department of Education to return these funds if they withdraw before the end of the term. The earnings calculation is based on the number of days of enrollment, up to and including the day of withdrawal, divided by the total number of days in the enrollment period. In
most cases, when a total withdrawal is determined to occur on or before the 60% point in a term, some federal aid will need to be returned. If you withdraw from school prior to completing over 60% of a term, you may be required to repay a portion of the federal financial aid that you received for that term. A pro rata schedule is used to determine the amount of federal student aid funds you will have earned at the time of withdrawal. These funds must be returned in the following order:

1. Federal Unsubsidized Stafford Loan
2. Federal Subsidized Stafford Loan
3. Federal Perkins Loan
4. Parent Loan for Undergraduate Students (PLUS)
5. Pell Grant
6. ACG
7. National SMART Grant
8. Federal Supplemental Educational Opportunity Grant
9. Other Title IV programs

Refer to the CDU Catalog for additional refund information.