ANNUAL SECURITY REPORT
~ 2010 ~

Report prepared by:
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Public Safety & Security Manager

General Business Line:  Charles Drew University (323) 563-4000
Emergencies:  Dial Ext. 4918 from any campus phone or (323) 326-4859 for after hours
INTRODUCTION

In 1998, the federal government passed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990. The law requires colleges and universities receiving federal funding to disclose reported instances of criminal activity on their campus.

The law specifically requires the reporting of violent crimes and, burglary, motor vehicle theft, as well as a summary of arrest and disciplinary referrals for liquor law, drug abuse and weapons violations.

In compliance with the above law the university’s Public Safety & Security unit has produced this report for the Charles R. Drew University of Medicine and Science which contains the required information. This information is available at the Campus Information Booth on the first floor of the Cobb building.

If you have any questions, concerns or comments, please contact the Public Safety & Security unit at (323) 563-4800 or via electronic mail at NathanielBrown@cdrewu.edu.

Public Safety and the Student’s Right to Know

CDU’s public safety and security staff are required to possess and maintain a license through the California Bureau of Security and Investigative Services (BSIS), and a current first aid / CPR certification. In addition to these basic requirements, several officers have completed the state 832 P.C. course (Laws of Arrest).

Charles Drew University is located at 1731 E. 120th Street in Los Angeles, CA 90059 across from the Martin Luther King Jr. Multi-Service Ambulatory Care Center and south of the 105 freeway.

The Charles Drew University Public Safety unit’s vision is to proactively and cost-effectively serve and protect the university stakeholders and secure university assets by:

- Providing customer-oriented protective and advisory services;
- Striving to exceed customer expectations; and,
- Adopting “best-in-class” higher education public safety and security standards.

Unit leadership maintains an on-going working relationship with local, state, and federal police agencies which allows the university to share information that involves the safety and security of the campus community.

Officers are available to assist the campus community from 6:00 a.m. until 10:00 p.m. Monday through Friday and 8:00 a.m. until 5:00 p.m. on Saturdays. Upon special request we occasionally work on Sundays 8:00 a.m. until 5:00 p.m. In case of emergency, you may call (323) 563-4800 from the outside, and 4918 or “0” from any campus phone. After 5:00 p.m. please contact the after hours telephone number 323-326-4859. The Charles Drew University Public Safety and Security Unit uses uniformed and armed officers to patrol the campus on foot and by cart.
Student, Faculty and Staff Safety and Security Information

Information

The campus community can:

- Visit the campus information booth and review our Campus Crime Log
- Obtain a copy of the most recent Annual Crime Report
- Obtain additional information regarding any posted campus safety flyer

Emergency Notification

- Timely warnings are flyers created by campus public safety as a means to inform the campus community about incidents that may pose a threat to the personal safety or property of the community.

Our goal is to notify the campus community in a timely manner in order to prevent any member of the campus community from becoming a victim. Timely warnings will provide information regarding the type of ongoing crime committed and steps to take to protect one’s person or property.

Charles R. Drew University has a mass notification system, Everbridge Aware that provides information to students, faculty and employees in the event of an emergency or critical incident. One person can communicate critical information to tens, hundreds, or thousands of individuals, anywhere, anytime, and on multiple communication devices (telephone; Twitter; Facebook; email; mobile phones; text messaging; pagers; etc.).

Every member of the Charles Drew University shares the responsibility for preserving a safe learning environment. As a student, or employee, your increased awareness can minimize crime on campus. When you are alert, share safety tips, look out for others, and report suspicious activity promptly, you strengthen the safety of the campus community and you help promote a secure environment.

What Charles Drew University's campus alert system means to you

Charles Drew University’s new alert system enables emergency response team members to communicate with students, staff, and faculty in minutes by sending a message via a number of contact methods—including email, text messaging, and cell phones. Everbridge Aware for Campus Alerts will only be used during emergencies and for system testing. This is a free service to members of the Charles Drew University’s community. Standard rates apply for cell phone and SMS messages.
How Charles Drew University’s alert service works

Your help is critical
The success of this service relies on you to provide accurate contact information. To receive emergency alerts from Charles Drew University’s Everbridge Aware for Campus Alerts system make sure that you have provided safety & security your most recent contact information.

Thank you for your participation in this important program.

Annual Campus Security Report

We ensure that this report is complete, accurate and in compliance with the law. We accumulate information during the year by gathering crime statistics from those individuals who have been identified on the Charles Drew University campus as having a significant responsibility for student and campus activities and local law enforcement agencies that have local jurisdiction.

When all statistical information has been received, the public safety & security unit prepares the Annual Security Report. The required statistical crime data is submitted to the Department of Education by October 1st each year. The report can also be viewed via Charles Drew Universities Intranet.
Campus Escort Services

The Public Safety & Security Unit provides a campus community escort service for anyone that would want the extra security of being driven or walked to their vehicles parked in the parking lot or parking structure. Escort services are done throughout the day by calling the information booth at extension 4918 or the after hours number at 323-326-4859.

Access to Campus Facilities

Most campus buildings are open from 6:00 a.m. to 5:00 p.m. Monday through Friday and Saturday and Sunday from 8:00 a.m. until 5:00 p.m. Campus buildings are locked after the aforementioned times and on holidays. Students, faculty and staff are asked to contact on-duty public safety officers when entering a building or facility after normal hours.

It is the responsibility of those using rooms and offices to lock doors, turn-off lights, and close all windows prior to leaving. Public Safety and security personnel will check areas after, but the primary responsibility for securing a campus facility is that of those that occupy the structure. We cannot stress enough the importance of making sure campus facilities are secured when and power is off when campus space is not in use.

Office Keys to Campus Facilities

Keys are provided to employees on a need-to-enter basis as determined by the appropriate manager. Lost or stolen keys must be reported immediately to the shift Public Safety & Security Lead Officer or Manager and the employee’s manager or supervisor. Keys may not be loaned to other staff members, family, friends, or to students.

Public Safety Officers will confiscate any keys, which have not been specifically issued to a particular individual.

Unauthorized duplication and illegal possession of keys is a misdemeanor crime punishable by law.

*California Penal code section 469: states that any person who knowingly makes, duplicates, causes to be duplicated, or uses, or attempts to make, duplicate, cause to be duplicated, or use, or has in his possession any key to a building or other area owned, operated, or controlled by the State of California, any state agency, board, or commission, a county, city, or any public school or university district without authorization from the person in charge of such building or area or his designated representative and with knowledge of the lack of such authorization is guilty of a misdemeanor.*

Weapon Possession

It is a serious violation of law to possess a firearm or certain knives on campus (Section 626.9 of the California penal code) grounds or within buildings of the university.
Substance Abuse Policy

The University will not tolerate substance abuse and is committed to a policy prohibiting the use of illegal drugs or the abuse of legal drugs or alcohol. In keeping with its commitment, the University strictly prohibits the use, transfer, possession, distribution or sale of alcohol, illegal drugs or the misuse or abuse of legal drugs controlled by law.
Safety and Security Tips

Where:
- It is very important to us to know exactly where you are when you call.
- Whenever possible please note the location (room number, building, parking lot or street) where the incident occurred.
- If the perpetrator is no longer near you, try to remember the route he or she took to leave the area.

What:
- Tell us in simple language what exactly happened

When:
- Tell us if the incident is ongoing or how long ago it occurred.

Who:
- Describe the perpetrator's physical characteristics? (Race, sex, height, weight, hair color, and clothing worn etc.)
- Please stay on the phone until the officer completes the call to the police. Be prepared to be placed on hold while the officer conveys information to law enforcement emergency responders.

How:
- Be prepared to explain how the incident occurred.

Student Off-Campus Resources

RAINN (Rape, Abuse, and Incest, National Network) Hotline
1-800-656-4673 RAINN Website

Alternatives to Domestic Violence
24-Hour Crisis Line (951) 683-0829 or (800) 339-7233

National Teen Dating Abuse Helpline
1-866-331-9474 | 1-866-331-8453 TTY Dating Abuse Website

Crisis Hot Line for teens and young adults 18-24 years old
1-800-843-5200

Domestic Violence Hot Line
1-800-799-7233

Suicide Prevention Center
Didi Hirsch Community Mental Health
1-877-727-4747
On Campus Tips

1. Be especially aware of your surroundings at times when you may be less alert and more vulnerable to an attack; e.g., during exams, when you are upset, sick, or tired.

2. Use discretion and caution when taking shortcuts through isolated parts of campus.

3. Keep personal belongings in view while in class, the library or lab.

4. Wherever you are, on campus or off, if you see or hear someone who might be in trouble, your options include running, yelling, and calling the campus safety office.

5. Learn self-defense techniques by enrolling in a self-defense class.

6. Use the Escort service by calling Campus Safety.

At Home Tips

1. Install and use locks on your doors and windows.

2. Have your locks changed, re-keyed or add a new lock when you move into a new house or apartment.

3. Keep doors locked day or night whether you are home or not.

4. Know who is at the door before opening it. Demand identification from anyone you don't know.

5. If someone comes to your door and asks to use your phone to call for help, offer instead to make the call.

6. If you live in an apartment, be alert when in the laundry or garage area by yourself.

7. Close your blinds and shades at night.

8. Give your home a "someone home" look. Play the radio and turn on the interior house lights. In addition set the lights on a timer.

9. Have good lighting around entrances.

10. Develop an escape plan for use in case of an intruder or fire.

11. Leave spare keys with a friend, not in accessible places.

12. Know your neighbors and know which ones you can trust in an emergency.

13. Keep emergency numbers near the phone.
**On the Street Tips**

1. Act confident. Look and be alert about the people around you.

2. Be aware of your surroundings. Cross the street or change direction if you think you are being followed.

3. Be careful when people ask you for directions. Reply from a distance rather than getting too close to a car.

4. Travel with a friend whenever possible to reduce the chances of being attacked. This includes going to public restrooms.

5. Wear clothes and shoes that give freedom of movement.

6. Vary your route if possible.

7. Consider carrying pepper spray for personal protection. Know how to use it and have it readily available when out in public.

8. Notice cars that pull up beside you or pass you more than once.

9. Keep one hand free when walking.

10. Carry change for bus fare.

11. Do not hesitate to get attention however you can if you are in trouble. Do not be afraid to make a scene.

12. If you travel a regular route at night, become familiar with stores that stay open, gas stations, and other places where there will be people.

13. If you use a wheelchair, try to check your destinations ahead of time for accessible entrances.

**Driving Tips**

1. Have your keys in your hand as you approach your car.

2. Lock your doors when driving and after parking.

3. Check the back seat and floor, before entering your vehicle.

4. Always keep at least a half tank of gas in your car.

5. Maintain the car in good running condition.

6. Keep your valuables out of sight, under the seat, in the glove compartment or trunk.

7. Park in well-lighted areas.

8. Try to be especially alert in parking structures.
9. Avoid parking next to vans, as you can be pulled in through the sliding door.

10. If you have car trouble, signal for help by raising the hood or tying a handkerchief to the door. Remain in the car with doors locked until identifiable help arrives.

11. Should another motorist offer to help, roll down your window only an inch and ask him or her to call the police or a road side service.

12. Keep an emergency kit, containing a flashlight, flares, telephone change, distress signs and other essentials in your car.

**Telephone Tips**

1. Be wary of telephone surveys.

2. List only your first initial and last name in the telephone directory.

3. Think about the information you give out over the telephone and to people you don't know.

4. Tell roommates and housemates not to give information by phone about who is home, who is out, how long anyone is expected to be out.

5. Never reveal your number to a wrong number caller.

6. If you receive a threatening or obscene phone call, hang up. Contact the police and make a report.

7. Answering machines may be used to screen calls. Your outgoing message should not say that you are away from home.

**On an Elevator**

1. Check the inside of an elevator before entering. Wait for the next elevator if you are unsure of the people inside.

2. When riding an elevator, stand by the control board. If you feel in danger, press all the buttons and get off the elevator as soon as possible.

3. All elevators on the Charles R. Drew University campus are equipped with emergency phones.
On Public Transportation

1. Check the bus / train schedule to avoid long waits. Become familiar with routes and timetables in your area.

2. Wait for buses / trains at well-lighted stops.

3. If possible, join other people at a nearby stop.

4. If someone bothers you on the bus / train, say loudly, "Leave me alone" or "No". Get up and find another seat. Tell the driver.

5. Stay awake on public transportation if you are alone.

6. Notice others getting off at your stop. If you feel someone is following you, walk towards a populated area. Avoid walking directly home.

7. Be aware that hitchhiking can be very dangerous.

While Cycling

1. Use reflectors, reflective tape, or other similar devices on cycling shoes, fenders, belts, frames, pedals and handlebars.

2. Keep to the right. Ride with traffic, not against it.

3. Use hand signals to indicate turning or stopping.

4. Ride defensively.

5. Use bicycle paths whenever possible.


7. Perform regular maintenance checks.

8. Wear appropriate clothing.

9. Park your bike in an open, well lit frequently traveled area.

10. Secure it properly. The "U" bolt locks provide the best protection.

11. Report any suspicious person you may see loitering around bicycle racks.

12. Always use a bike light and rear tail lamp when riding at night.
While Jogging

1. Be aware of your environment.
2. If possible, consider jogging with a friend.
3. Choose well-traveled running paths and be aware of any isolated areas you will run through.
4. Vary your route.
5. At night, wear light colored clothing or wear reflective markings.
6. Tell your roommate or friend your route and expected time of return.
7. If approached by a car while running alone, do not stop to give directions or answer questions. Leave the road and head for a populated area.
8. Don't allow yourself to be surprised.
9. Listening to your headset may make you unable to hear approaching traffic, emergency sirens or any other danger signals.

Safety & Security Defense Techniques

Self-Defense if Attacked

1. If someone tries to grab your purse, let it go. Most injuries from robberies occur when people resist and refuse to comply with the robber's demands.
2. If you are attacked, whether you resist, and how you resist will depend on your personal resources and your personal values. Give some thought right now to what you would do in various situations that could arise. The more you have thought ahead, the more likely you will be to act in the way you've planned.
3. Have you taken a self-defense class? Do you think you could hit or kick someone who is attacking you? Do you know how to get away from someone grabbing you? What objects could you use to defend yourself?

In considering your reactions to different situations, keep these three basic rules in mind:

- Trust your instincts.
- Don't be afraid to be impolite or make a scene; this is especially important, even if it is someone you know.
- Try to remain calm—use your imagination and good judgment; give yourself time to think.
If You Are Sexually Assaulted

- Go to a safe place that has a phone.
- Call the police, rape crisis hotline, and a friend or family member. Tell someone.
- DO NOT wash hands, bathe, shower, douche, change clothes or straighten up the area. This destroys evidence.
- Reporting is your choice. If you do not report, try to write down the details of the assault and save them in case you change your mind.
- Whether you report or not, get medical attention for treatment of external and/or internal injuries and test for sexually transmitted diseases and pregnancy.
- Take time to recover.
- Get counseling.
CRIME STATISTICS

Under the federal “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act,” the Charles Drew Public Safety Unit must annually distribute statistics on the reported occurrences of the following offences:

- Murder
- Sex offences
- Non – Forcible (incest and statutory rape)
- Aggravated assault
- Burglary
- Motor Vehicle Theft
- Arson
- Hate Crimes also includes larceny theft, simple assault, intimidation, and destruction of property (where there is evidence of victim selection based on actual or perceived race, gender, sexual orientation, ethnicity, or disability)
- Arrests or persons referred for campus disciplinary action for liquor violations, drug abuse violations and weapon possession.

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<th>CRIME STATISTICS FOR CHARLES DREW UNIVERSITY</th>
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<th>2010</th>
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