Estimating Jobs Created/Retained for ARRA Proposals

As proposals are being developed for ARRA funds, there will be a need to “estimate” the number of jobs created and the number of jobs retained.

Here are the criteria for making these estimates at the proposal stage:

1. Any position not already in existence for which ARRA funding support is being requested should be counted as a “job created.”
2. Any position already in existence that is currently funded by grants/contracts (soft) funds should be counted as a “job retained” if ARRA funding support is being requested for this position.
3. Any position already in existence that is funded by university (hard-continuing) funds should not be counted as a “job created” or a “job retained” even if ARRA funding support is being requested for this position.

Note: All positions (created or retained) should be expressed as FTE’s. A position may be either a “job created” OR a “job retained;” it cannot be both.