



Charles R. Drew University of Medicine and Science

"A Private University with a Public Mission"

Smoke and Tobacco Free Campus

Issuing Officer: Vice President for Finance and Chief Business Officer

Responsible Offices: Human Resources & Student Services

Effective Date: January 1, 2017

Supersedes: CDU Policy I.E.00430 Smoking in the Workplace

PURPOSE

To protect the health & safety of university faculty, staff, students and visitors on campus, and create a healthier and cleaner campus environment.

BACKGROUND

In fall 2015, citing healthcare and environmental considerations, CDU's Executive Management Team supported a proposal to draft a smoke-free campus policy. Then, in spring 2016, CDU students petitioned to turn CDU into a smoke-free campus by collecting nearly one hundred signature from students, employees, and community members. The key elements enunciated by these two groups in their efforts to have the campus become smoke-free include: that smoking, the use of smokeless smoking products, and the use of unregulated nicotine products (e.g., "e-cigarettes") be strictly prohibited in indoor and outdoor spaces, including parking lots/structures, and any other property that CDU may acquire in the future; and, that the sale or advertising of smoking products be prohibited in University Owned or occupied buildings.

The Environmental Protection Agency (EPA) classified environmental tobacco smoke as a carcinogen in 1993, and the Surgeon General of the United States has determined that cigarette smoking is the leading preventable cause of illness and premature death in the United States. Numerous studies have found that breathing secondhand smoke is a cause of disease in healthy nonsmokers, including heart disease, stroke, respiratory disease, and lung cancer.

DEFINITIONS

For the purposes of this Policy, the following definitions shall apply:

Smoking Product

Any form of tobacco, including but not limited to cigarettes, cigars, pipes, water pipes (hookah), smokeless tobacco products and unregulated nicotine products (e.g., “e-cigarettes”). Also includes any and all forms of non-tobacco smoking.

E-Cigarettes

E-Cigarette use or Vaping is defined by the use of electronic smoking devices or electronic nicotine delivery systems. FDA-approved cessation aids, such as nicotine patches and gum, are not included in this category.

Tobacco Use

The act of using any tobacco product, including smoking, chewing, spitting, inhaling, ingesting, burning, or carrying any lighted or heated tobacco product.

CDU Owned or Leased Property

- a) all University property operated as part of the CDU Campus, including campus buildings, private residential facilities, structures and facilities, parking structures and surface lots, and grounds areas;
- b) all off-campus University owned or leased property or facilities operated by CDU staff or faculty in support of CDU administrative, teaching, research, medical care or other public service functions or private residential facilities for CDU students, faculty and staff; and,
- c) all University leased, owned, or operated vehicles regardless of where the vehicle is being driven.

APPLICABILITY

All university employees, students, visitors, guests, vendors, and contractors are required to comply with this policy, which shall remain in effect at all times.

POLICY TEXT

Tobacco use (including cigarettes, cigars, e-cigarettes, pipes, smokeless tobacco and all other tobacco products) by students, faculty, staff, guests, visitors, vendors, and contractors is prohibited on all properties owned or leased by campus, including (but not limited to):

- all interior space on campus and property leased by the university/college, including the research centers and other remote sites;
- all outside property or grounds on university campuses, including areas such as walkways, breezeways, parking lots, and patios;
- all outside property leased by the university/college;
- all vehicles leased or owned by the university college.

The sale, advertising, promotion, distribution, or use of Smoking Products is also prohibited on all University Owned or Leased Property.

The University, under **Title IV, Part A – Safe and Drug-Free Schools and Communities Act** does not permit possession or use of marijuana on campus. Possession of a valid medical marijuana card does not permit possession or use of marijuana on CDU Owned or Leased Property.

ROLES AND RESPONSIBILITIES

1. Each member of the CDU community, including, students, faculty, staff, and volunteers, is responsible for observing and adhering to the Smoke and Tobacco Free Campus Policy.
2. Vice Presidents, Deans, and Program Directors have the responsibility to ensure that students, faculty, staff, and visitors within their area are informed of the Policy; this includes:
 - a) Ensuring that the Policy is prominently posted and noted in handbooks, websites, catalogs, and in student, staff, and faculty recruitment materials within their area of responsibility;
 - b) Promulgating the Policy to all employees and students within their respective areas, including incorporating the Policy in appropriate student or employee recruitment or orientation programs; and
 - c) Ensuring that visitors who may attend programs or events, or are retained to stage events sponsored by the department, are notified of the Smoke and Tobacco Free Campus Policy and CDU's requirement that all such visitors comply with the Policy.
3. Directors, managers, supervisors, and administrative officers are encouraged to answer questions and concerns by their employees and constituents regarding this Policy. Concerns related to application of this Policy should be forwarded to the responsible department head for coordination with the office of Risk Management, Campus Safety, and Security.
4. Compliance with this Policy is grounded in informing and educating members of the University community and visitors about the Policy and encouraging those who use Smoking Products to seek treatment for tobacco dependence. In order to maintain a tobacco-free environment, notifying others about the Policy will be an ongoing effort to enhance awareness of and foster compliance with this Policy. The office of Risk Management, Campus Safety, and Security is responsible for providing information and answering questions regarding smoking cessation resources.
5. Cooperation and consideration between smokers and nonsmokers is necessary to ensure the successful implementation of this Policy. Effective implementation of this Policy depends upon the courtesy, respect, and cooperation of all members of the University community.

COMPLIANCE

Refusal to comply with this policy may be cause for disciplinary action in accordance with employee and student conduct policies (*University Policy I.E.00630, Disciplinary Action – Employees; University Policy, Policy on Student Code of Conduct – Students*). Refusal to comply with the policy by visitors, guests, vendors, and contractors may be grounds for removal from campus.

EXCEPTIONS:

1. The use of Smoking Products in laboratory and classroom instruction/experiments, or for artistic purposes. All research, educational, and/or artistic purposes that involve the use of tobacco on campus must be approved in advance by the Executive Vice President for Academic Affairs/Provost or designee. Such use must be preceded by reasonable advance notice to the public.
2. Specific activities used in connection with the practice of cultural activities by American Indians that are in accordance with the American Indian Religious Freedom Act, 42 U.S.C. sections 1996 and 1996(a) allow for the use of ceremonial tobacco. All ceremonial use exceptions must be approved in advance by the Vice President for Finance and Chief Business Officer or a designee.

APPROVING AUTHORITY

Dr. David M. Carlisle, President & CEO

RELATED POLICIES

University Policy, Drug Free Schools and Communities Act

University Policy I.E.00630, Disciplinary Action

University Policy, Policy on Student Code of Conduct

University Policy, Policy on Drug-Free Workplace and University

University Policy I.E.00420, Drug and Alcohol Free Workplace